



Warringah Council

Application for Access for Council Information Formal

Please complete this form to apply for formal access to Council information under the Government Information (Public Access) Act 2009 (GIPA Act).

Address the application to:

- The General Manager
725 Pittwater Road
Dee Why NSW 2099
or
- Customer Service Centre
Warringah Council
Civic Centre, 725 Pittwater Road
Dee Why NSW 2099

or Email
council@warringah.nsw.gov.au

or Fax 9971 4522

If you need help lodging your application:

Phone our Customer Service Centre
on (02) 9942 2111
or come in and talk to us

Office Use Only

Evidence of Identity
(see back page)

Part 1 Contact Details

Contact Details

Mr Mrs Ms Other

Family name

Given names

Postal address
We will post all correspondence to this address

Phone () Mobile ()

Email Other ()

Part 2 Information Details

Information will be available within 20 working days. Applicant will be contacted in the event of a delay in processing application within that time.

Please provide access to the following information:

PART 3 Declaration

I declare that:

- The information I have given is complete and correct
- I understand that I must seek the Copyright Owner's consent in order to use any part of a copyright document for any purpose other than the stated purpose for which it has been provided
- I have included the application fee.

I understand that it is an offence to provide false or misleading information about my identity.

Name

Signature

Date

PART 4 Fees and Charges

1. **Application Fee** - \$30.00. Your application will not be processed unless the application fee has been paid.

2. **Additional Fees** - Processing fees are charged at a rate of \$30.00 per hour.

PART 5 For Office Use Only

Evidence of Identity

Proof of Identity sighted by:

Council Officer's name

Signature

Date

PART 6 Credit Card Details - Council Payment Fax No: 9942 2606

Please charge my: American Express Master Card Visa

Card Number: Expiry Date /

Card Holders Name Amount

Signature Phone () daytime

Please note that all Credit Card payments are subject to a 1% service fee.