



Warringah Council

WELCOME TO OUR MEETING

GUIDE TO COUNCIL MEETINGS

1. Agenda

The Agenda, listing all items for consideration at the Meeting, is included in the front of the Business Paper. Separate copies of the Agenda are available at the entrance to the Council Chambers.

2. Business Paper

The Business Paper is a booklet containing a copy of the report for each item on the Agenda. It is available via the Council's website (www.warringah.nsw.gov.au), at the Customer Service Counter and at each of the four (4) libraries, as well as Terrey Hills Community Library, three (3) days preceding the meeting. Copies of individual reports are also available in the gallery.

3. Order of Business

Council Meetings are chaired by the Mayor.

Each Item on the agenda is dealt with separately. The Public Forum is the first major item on the agenda. Items in which there is general public interest may be dealt with next.

4. Public Attendance

Meetings of the Council are open to the public. The proceedings of all Council Meetings in open session are sound recorded onto CD for public record and are available for listening by members of the public for up to 2 years at Warringah Mall and Dee Why Libraries.

All Council Meetings are webcast live over the Internet at the time of the meeting. The live webcast and archives are accessible through Council's website (www.warringah.nsw.gov.au).

For the consideration of all present, mobile telephones are to be turned off during the meeting.

5. Addressing the Council and the Public Forum

The Council endeavours to foster open discussion on matters before it to assist in reaching decisions for the advancement of the community. To achieve this, members of the public may request to address the Council Meeting either at the Public Forum or on a specific item on the agenda.

Anyone wishing to speak at a Council meeting may make a request by phoning 9942 2737 or email councilmeetings@warringah.nsw.gov.au by 3pm on the Monday prior to the meeting. Please refer to the Request to Address Council in Public Forum Guidelines for more information.

For further information on the Meeting process please contact Council on 9942 2737.