



Application for Subdivision Construction Certificate

Made under the Environmental Planning and Assessment Act 1979,
(Sections 109C(1b) and 81A(5))

Address the application to:

- ▣ The General Manager
Warringah Council
Civic Centre, 725 Pittwater Rd
Dee Why NSW 2099

Or

- ▣ Customer Service Centre
Warringah Council
DX 9118 Dee Why

If you need help lodging your application:

- ▣ Phone our Customer Service Centre on (02) 9942 2111 or come in and talk to us

To lodge your application:

- ▣ Phone quality application checker on (02) 9942 2749 to make an appointment

Office Use Only

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December 11

For applicable fees and charges, please refer to Council's website: www.warringah.nsw.gov.au or contact our Customer Service Centre.

Privacy and Personal Information Protection Notice

The personal information requested in this form is required by or under the Environmental Planning and Assessment Act 1979 and will only be used by Warringah Council in connection with the requirements of that Act and any other relevantly applicable legislation relating to the subject-matter of this application. The information is being collected for the following purposes, namely, to enable us to (1) process and determine your application; (2) contact you in relation to your application should that be necessary; and (3) keep the public informed by making the application publicly accessible. If you do not provide the information, Council will not be able to process your application, and your application will be rejected.

Your application will be available to Councillors and Council Officers. Members of the public have certain rights of access to information and documents held by Council under the Government Information (Public Access) Act 2009 (GIPA), and under the Privacy Information Protection Act 1998 (NSW) to the extent permitted by those Acts

Warringah Council is to be regarded as the agency that holds the information, which will be stored on Council's records management system or in archives and may be displayed on eServices (except as regards to personal particulars). You have a right to access information within the meaning of the Privacy and Personal Information Protection Act 1998 (NSW) on application to Council, and to have that information updated or corrected as necessary. Please contact Warringah Council if the information you have provided is incorrect or changes or if access is otherwise sought to the information. In addition, a person may request that any material that is available (or is to be made available) for public inspection by or under the Local Government Act 1993 (NSW) be prepared or amended so as to omit or remove any matter that would disclose or discloses the person's place of living if the person considers that the disclosure would place or places the personal safety of the person or of members of the person's family at risk. Any such request must be made to Council's General Manager: see s.739 of the Local Government Act 1993 (NSW).

PART 1 Site Details

1.1 Location of property Unit no. House no. Street

Needed to correctly identify the land. Suburb

Real property description (e.g. Lot/DP)

1.2 Description of subdivision work Type Building Work Subdivision Work

Please describe briefly everything that you want approved by the Council including signs, hours of operation, use, subdivision, demolition etc.

1.3 Estimated cost of work Estimated cost of work: \$

Must be signed

The estimated cost of development or contract price is subject to a check by Council before final acceptance.

Council reserves the right to seek justification of the estimated cost from the applicant or by an appropriately qualified person.

NAME (printed), and qualification

SIGNATURE of qualified person certifying value of work

1.4 Development consent Consent number DA (Year) / (Number)

Date of determination

1.5 Builder(s) details Name

If known. To be completed in the case of residential building work. Licence number

Or

Owner/builder permit

PART 2 Applicant(s) Details

Applicant(s) details

Mr Mrs Ms Other

It is important that we are able to contact you if we need more information.

Full family name (no initials) (or company)

Please provide as much detail as possible.

Full given names (no initials) (or A.C.N)

Postal address

We will post all letters to this address

Postcode

Phone number ()

Alternate ()

Mobile number

Facsimile ()

Contact person

Person who may be contacted to discuss the application during business hours

PART 3 Owner(s) Consent

Owner(s) consent

Owner(s)

Council cannot grant consent if owner(s) consent is not provided.

Address

As owner(s) of the land to which this application relates, I/We consent to this application. I/We also consent for authorised Council officers to enter the land to carry out inspections relating to this application. I/We accept that all communication regarding this application will be through the nominated applicant(s).

Signature(s)

Company / Organisation

Provide one of the following:

- Signature of director and common seal stamped on the form.
- Letter on company letterhead signed by authorised person and the common seal stamped on the letter.

Note: A copy of ASIC certificate may be accepted in place of the company's common seal.

Strata title / Owner's Corporation

If the property is a unit under strata title or a lot in a community title, then in addition to the owner(s) signature one of the following must be provided:

- The common seal of the owner's corporation must be stamped on this form over the signature of the owner(s) and signed by the chairman or secretary of the owner's corporation or the appointed managing agent.
- A letter on strata management letterhead.
- Minutes signed by Owner's Corporation chairman, clearly stating the words "Support the lodgement of a Development Application".

New owner(s)

If the property has recently been sold, documentary evidence of the sale must be provided. Please provide one of the following:

- A copy of the Certificate of Title.
- A letter from your solicitor confirming settlement.
- Previous owner(s) to provide owner(s) consent.

Signing on owners behalf

If you are signing on the owner(s) behalf as the owner(s) legal representative, you must state the nature of your legal authority and attach documentary evidence (e.g. Power of attorney, executor, trustee, company director, etc).

Joint wall / Fence

When works affect a joint wall or fence, consent of all property owners is required (e.g. Semi-detached or terrace dwelling and boundary fences).

PART 4 Checklist and Declaration

THE COMPLETED CHECKLIST MUST BE SUBMITTED WITH THIS APPLICATION, AND ALL ACCOMPANYING DOCUMENTATION SOUGHT. FAILURE TO PROVIDE THE REQUIRED DOCUMENTATION OF AN ACCEPTABLE STANDARD WILL RESULT IN YOUR APPLICATION BEING RETURNED..

Declaration

See part 2 for requirements relating to companies or units under strata or community title.

I/We apply for approval to carry out the development or works described in this application. I/We declare that all the information in the application and checklist is, to the best of my/our knowledge, complete, true and correct.

I/We also understand that if the information is incomplete, the application may be delayed or rejected or more information may be requested.

I/We acknowledge that if the information provided is misleading any approval granted 'may be void'.

I/We also certify that the plans and specifications submitted in support of this application are fully compliant with the relevant development consent.

I/We acknowledge that applications with significant variations to the development consent may be refused without discussion.

Applicant(s) Signature

Date ___/___/___

Credit Card Details - Council Payment Fax No. (02) 9942 2606

Please charge my American Express Master Card Visa

Card number Expiry date /

Card holder's name Amount \$

Signature Phone () daytime

Please note that all credit card payments are subject to a 1% service fee.



Subdivision Construction Certificate Checklist

REQUIRED	SUPPLIED		
	YES	NO	WHY NOT
<p>DEVELOPMENT CONSENT COMPLIANCE STATEMENT (3 copies) An itemised statement of compliance with all relevant conditions of your development consent. The conditions of your development consent will specify what additional information is required to lodge a construction certificate application.</p>	<input type="checkbox"/>	<input type="checkbox"/>	
<p>SUBDIVISION, DRAINAGE AND ROADWORKS PLANS If you are going to carry out work to do a subdivision (eg building roads or a stormwater drainage system):</p> <ul style="list-style-type: none"> <input type="checkbox"/> The details of the existing and proposed subdivision pattern (including the number of lots and the location of roads) <input type="checkbox"/> The details of the consultation you have carried out with the public authorities who provide or will increase the services you will need (like water, road, electricity, sewerage) <input type="checkbox"/> The existing ground levels and the proposed ground levels when the subdivision is completed <input type="checkbox"/> Copies of any compliance certificates on which you rely <input type="checkbox"/> Detailed engineering plans (3 copies). The detailed plans should include the following: <ul style="list-style-type: none"> <input type="checkbox"/> Earthworks <input type="checkbox"/> Roadworks <input type="checkbox"/> Road pavement <input type="checkbox"/> Road furnishings <input type="checkbox"/> Stormwater drainage (including on-site detention works/ water quality control ponds) <input type="checkbox"/> Water supply works <input type="checkbox"/> Sewerage works <input type="checkbox"/> Landscaping works <input type="checkbox"/> Construction <input type="checkbox"/> Management run <input type="checkbox"/> Traffic management plan <input type="checkbox"/> Soil and water management plan <input type="checkbox"/> Stormwater or on-site detention drainage plans in accordance with Council's "on-site stormwater detention specification" Ilsex or drains model. 	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	