



Warringah Council

Compliance/Component Certification Application

Issued under the Environmental Planning and Assessment Act 1979,
(Sections 109C, 109G, 109J, 109K, 109O, 109P, 109Q)

(Fee covers the cost of the site supervision and certification of significant components of the Development identified by condition and issuing certificate)

Address the application to:

The General Manager
Warringah Council
Civic Centre, 725 Pittwater Rd
Dee Why NSW 2099

Or

Customer Service Centre
Warringah Council
DX 9118 Dee Why

If you need help lodging your application:

Phone our Customer Service Centre
on (02) 9942 2111

Or

come in and talk to us

Office Use Only

(Keep this box blank)

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June 09

For applicable fees and charges, please refer to Council's website: www.warringah.nsw.gov.au or contact our Customer Service Centre.

Privacy and Personal Information Protection Notice

The personal information requested in this form is required by or under the Environmental Planning and Assessment Act 1979 and will only be used by Warringah Council in connection with the requirements of that Act and any other relevantly applicable legislation relating to the subject-matter of this application. The information is being collected for the following purposes, namely, to enable us to (1) process and determine your application; (2) contact you in relation to your application should that be necessary; and (3) keep the public informed by making the application publicly accessible. If you do not provide the information, Council will not be able to process your application, and your application will be rejected.

Your application will be available to Councillors and Council Officers. Members of the public have certain rights of access to information and documents held by Council under the Freedom of Information Act 1989 (NSW), s.12 of the Local Government Act 1993 (NSW), and under the Privacy and Personal Information Protection Act 1998 (NSW) to the extent permitted by those Acts.

Warringah Council is to be regarded as the agency that holds the information, which will be stored on Council's records management system or in archives and may be displayed on DAs Online (except as regards to personal particulars). You have a right to access information within the meaning of the Privacy and Personal Information Protection Act 1998 (NSW) on application to Council, and to have that information updated or corrected as necessary. Please contact Warringah Council if the information you have provided is incorrect or changes or if access is otherwise sought to the information. In addition, a person may request that any material that is available (or is to be made available) for public inspection by or under the Local Government Act 1993 (NSW) be prepared or amended so as to omit or remove any matter that would disclose or discloses the person's place of living if the person considers that the disclosure would place or places the personal safety of the person or of members of the person's family at risk. Any such request must be made to Council's General Manager: see s.739 of the Local Government Act 1993 (NSW).

PART 1 Applicant and Site Details

1.1 Development application no.

Date of determination

1.2. Address of property

Unit no.

House no.

Street

Suburb

Real property description
(eg. Lot/DP, etc)

These details are shown on your rate notices, property deeds, etc

PART 1 Applicant and Site Details cont.

1.3 Applicant(s) details

It is important that we are able to contact you if we need more information.

Please give us as much detail as possible.

Mr Mrs Ms Other

Full family name(s) (no initials) (or company)

Full given names (no initials) (or A.C.N)

Postal address
We will post all letters to this address Postcode

Phone number () Alternate ()

Mobile number Facsimile ()

Contact Person
Person who may be contacted to discuss the application during business hours

1.4 Site contact

Name

Phone/Mobile number

1.5 Type of certificate

Demolition Commencement Footings/slab Frame

Plumbing Services (specify.....)

DA component (Condition No) Pre final/Final Concurrence

Fire Safety Engineering Solution (FES) Other (specify.....)

1.6 Prescribed fee to accompany application

Inspection	Fee
Per Inspection	
Dwelling house (plus per additional dwelling)	
Mixed Commercial/Residential/Retail (plus per 100m ² gross floor space for assessment)	
Commercial/Industrial/Retail	
Plus per 100m ² gross floor space (for assessment)	
Commercial/Industrial/Retail	
Plus per 100m ² gross floor space (for assessment)	

1.7 Estimated cost of work

Must be signed

The estimated cost of development or contract price is subject to a check by Council before final acceptance.

Estimated cost of work: \$

Council reserves the right to seek justification of the estimated cost from the applicant or by an appropriately qualified person.

NAME (printed), and qualification

Signature of qualified person certifying value of work

1.8 Development consent or complying development certificate

Council consent no.

Date of determination

1.9 Building Code of Australia

BCA classification

This information is nominated on your development consent.

PART 1 Applicant and Site Details cont.

1.10 Builder details

If known. To be completed in the case of residential building work.

Name

Licence no.

Or

Owner-builder permit

PART 2 Owner(s) Consent

Owner(s) consent

Owner(s)

Council cannot grant consent if owner(s) consent is not provided.

Address

As owner(s) of the land to which this application relates, I/We consent to this application. I/We also consent for authorised Council officers to enter the land to carry out inspections relating to this application. I/We accept that all communication regarding this application will be through the nominated applicant(s).

Signature(s)

Every owner of the land must sign this form.

Company / Organisation

Provide one of the following:

- Signature of director and common seal stamped on the form.
 - Letter on company letterhead signed by authorised person and the common seal stamped on the letter.
- Note: A copy of ASIC certificate may be accepted in place of the company's common seal.

Strata title / Body corporate

If the property is a unit under strata title or a lot in a community title, then in addition to the owner(s) signature one of the following must be provided:

- The common seal of the body corporate must be stamped on this form over the signature of the owner(s) and signed by the chairman or secretary of the body corporate or the appointed managing agent.
- A letter on strata management letterhead.
- Minutes signed by body corporate chairman.

New owner(s)

If the property has recently been sold, documentary evidence of the sale must be provided. Please provide one of the following:

- A copy of the Certificate of Title.
- A letter from your solicitor confirming settlement.
- Previous owner(s) to provide owner(s) consent.

Signing on owner(s) behalf

If you are signing on the owner(s) behalf as the owner(s) legal representative, you must state the nature of your legal authority and attach documentary evidence (e.g. Power of attorney, executor, trustee, company director, etc).

Joint wall / Fence

When works affect a joint wall or fence, consent of all property owners is required (e.g. Semi-detached or terrace dwelling and boundary fences).

PART 3 Checklist and Declaration

**THE COMPLETED CHECKLIST MUST BE SUBMITTED WITH THIS APPLICATION.
FAILURE TO PROVIDE THE REQUIRED DOCUMENTATION OF AN ACCEPTABLE
STANDARD WILL RESULT IN YOUR APPLICATION BEING RETURNED.**

Declaration

Please see Part 2 for requirements for companies or units under strata or company title.

I/We apply for approval to carry out the development or works described in this application. I/We declare that all the information in the application and checklist is, to the best of my/our knowledge, complete, true and correct.

I/We also understand that if the information is incomplete the application may be delayed or rejected or more information may be requested. I/We acknowledge that if the information provided is misleading any approval granted 'may be void'. Further, I/We also certify that the plans and specifications submitted in support of this application are fully compliant with the relevant development consent. I/We acknowledge that applications with significant variations to the development consent may be refused without discussion.

Signature(s)

This section is not made electronically available on DAs Online

Credit Card Details - Council Payment Fax No. (02) 9942 2606

Please charge my American Express Master Card Visa

Card number Expiry date

Card holder's Name Amount \$ /

Signature Phone

() daytime

Please note that all Credit Card payments are subject to a 1% service fee.



Compliance/Component Certification Checklist

If combined Development Application and Construction Certificates please be advised that additional plans are not required

REQUIRED	SUPPLIED
<p>DEVELOPMENT CONSENT COMPLIANCE STATEMENT (2 copies) An itemised statement of compliance with all relevant conditions of your development consent. The conditions of your development consent will specify what additional information is required to lodge a construction certificate application.</p>	<p>YES <input type="checkbox"/> NO - WHY NOT <input type="checkbox"/></p>
<p>PLANS (2 copies) Plans must be drawn to scale. Free hand, single line or illegible drawings will not be accepted. Two coloured copies of all plans must be submitted with your application,</p> <p>The following information should be included on all plans and documents:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Applicants names, block/house/shop/flat number, street/road name, town or locality <input type="checkbox"/> Lot number, section number, DP number. (Found on rate notice or land title) <input type="checkbox"/> Measurement in metric <input type="checkbox"/> The position of true north <input type="checkbox"/> Building, or parts of building to be demolished to be indicated in outline <input type="checkbox"/> Draftsman/Architect name and date <input type="checkbox"/> Coloured on elevations/sections as colour code below: Brick – Red; Rooftiles – Orange; Concrete – Dark Green; Tile – Purple; Fibre Cement Sheets/Cement Render – Light Green; Glass and Glass Bricks – Light Blue; Sandstone – Light Brown; Timber – Yellow; Steel, Galvanised Iron – Dark Blue. 	<p><input type="checkbox"/> <input type="checkbox"/></p> <p><input type="checkbox"/> <input type="checkbox"/></p>
<p>SURVEY PLAN (2 copies) Information should include:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Plan to scale <input type="checkbox"/> Plan to show all existing structures and proposed structures <input type="checkbox"/> Plan to show all trees greater than 5m in height and/or 3m in canopy spread. The exact location of any such tree, the relative level (RL) at its base and its height and canopy spread. <input type="checkbox"/> Location/position of all buildings/structures on adjoining land (showing street number and street address) and ridge heights of those buildings or structures at the boundary <input type="checkbox"/> Show the levels of the lowest floor, and of any yard or unbuilt on area belonging to that floor, and the levels of the adjacent ground <input type="checkbox"/> Levels – contour and spot levels (drawn at AHD) <input type="checkbox"/> Easements and rights of way (Council and private) 	<p><input type="checkbox"/> <input type="checkbox"/></p> <p><input type="checkbox"/> <input type="checkbox"/></p>
<p>SITE PLAN (2 copies) A site plan is a birds-eye view of the existing and proposed development on the site and its position in relation to boundaries and neighbouring developments.</p> <p>A site plan should include:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Drawings to scale Location of the new and existing buildings in relation to site boundaries <input type="checkbox"/> Location/position of all buildings/structures on adjoining land (showing street number and street address) <input type="checkbox"/> Location of any existing and proposed fences and landscaping features such as swimming pool, retaining walls, paved areas and driveways <input type="checkbox"/> Relative location of adjoining building 	<p><input type="checkbox"/> <input type="checkbox"/></p>

REQUIRED cont.**SUPPLIED**

YES NO - WHY NOT

 SITE PLAN Cont.

- Location of any adjoining owner windows facing your development
- Existing stormwater drainage location. If stormwater run-off will increase show proposed drainage details
- Location of vehicle access and car parking (indicating extent of cut and fill and gradients). Engineering details may be required
- Locality boundaries if multiple localities apply
- Site safety and security fencing during construction
- Erosion controls to be implemented

Measurements including:

- Width of road reserve
- Distance from external walls and outermost part of proposed building to all boundaries
- Approximate distance from proposed building to neighbouring buildings

FLOOR PLAN (2 copies)

A floor plan is a birds-eye view of your existing and/or proposed layout of rooms within the development. Floor plans should include:

- Drawings to scale
- Outline of existing building/development on site (shown dotted)
- Room names, areas and dimensions
- Window and door locations and sizes
- Floor level and steps in floor levels. (RLs)
- Access for disabled
- Location of plumbing fixtures (where possible)
- Wall structure type and thickness

ELEVATION PLAN (2 copies)

Elevation plans are a side on view of your proposal. Drawings of all affected elevations (north, south, east and west facing) of your development need to be included in your application. Elevation plans should include:

- Drawings to scale
- Outline of existing building/development on site (shown dotted)
- Location/position of all buildings/structures on adjoining land (showing street number and street address).
- Exterior cladding type and roofing material/colour
- Window sizes and location
- Stormwater drainage pipes (downpipes and gutter)
- Chimneys, flue exhaust vents, duct inlet or outlet
- Reduced levels (AHD) for ridge & floor as a minimum

SECTION PLAN (2 copies)

A section is a diagram showing a cut through the development at the most typical point. Sections should include:

- Drawings to scale preferably
- Outline of existing building/development on site (shown dotted)
- Section names and where they are shown on plan (ie A/A B/B etc)
- Room names
- Room and window heights
- Details and chimneys, fire places and stoves
- Roof pitch and covering
- Site works, finished and proposed floor and ground levels in relative levels (RLs) (indicate cut, fill and access grades)

REQUIRED Cont.	SUPPLIED
<p>SPECIFICATIONS (2 copies) A specification is a written statement that should include as a minimum:</p> <ul style="list-style-type: none"> <input type="checkbox"/> The construction of the building to specific BCA standards and materials to be used <input type="checkbox"/> Type and colour of external finishes <input type="checkbox"/> Whether the materials will be new or second-hand, and if second-hand materials are to be used, particulars <input type="checkbox"/> The method of drainage, effluent disposal and provision of water supply <input type="checkbox"/> Any other details relevant to the construction of the building <p>ADVERTISING STRUCTURE/SIGN (2 copies) If you are planning to erect an advertising structure or sign, you will need to supply the following:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Details of the structure, materials to be used and how it will be fixed to the building <input type="checkbox"/> Its size, colours, lettering and overall design <input type="checkbox"/> The proposed location shown on a scale plan and building elevation <input type="checkbox"/> The amount and extent of light spill <p>FIRE SAFETY MEASURES SCHEDULE (2 copies)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Proposed alterations to existing building (BCA Classes 2 to 9) to be accompanied by a fire safety measures schedule listing all existing and those proposed to be installed in the building including the standard of performance. <input type="checkbox"/> For a new development (BCA Classes 2 to 9) a fire safety measures schedule listing all those proposed to be installed including the standard of performance <p>HOME BUILDING ACT REQUIREMENTS In the case of an application for a construction certificate for residential building work (within the meaning of the Home Building Act 1989) attach the following:</p> <p>In the case of work by a licensee under the Act:</p> <ul style="list-style-type: none"> <input type="checkbox"/> A statement detailing the licensee's name and contractor licence number <p>In the case of work done by another person:</p> <ul style="list-style-type: none"> <input type="checkbox"/> A statement detailing the person's name and owner-builder permit number <input type="checkbox"/> A declaration signed by the owner of the land, to the effect that the reasonable market cost of the labour and materials involved in the work is less than the amount prescribed for the purposes of the definition of owner-builder work in section 29 of the Act <input type="checkbox"/> Copy of Homeowners Warranty 	<p>YES NO - WHY NOT</p> <p><input type="checkbox"/> <input type="checkbox"/></p> <p><input type="checkbox"/> <input type="checkbox"/></p> <p><input type="checkbox"/> <input type="checkbox"/></p> <p><input type="checkbox"/> <input type="checkbox"/></p>

CONFIRMATION OF SUBMISSION OF ALL REQUIRED DOCUMENTATION

<div style="border: 1px solid black; width: 60%; margin: 0 auto; padding: 5px; text-align: center;">Date</div> <p>Signature of architect/person preparing plans (Confirming submission of all required documentation)</p>	<p>OFFICE USE</p> <p>Initials of customer service officer accepting application.</p>
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