



Warringah Council

Permit to Stand Plant

Crane, concrete pump, or other mechanical equipment

Address the application to:

- The General Manager
Warringah Council
DX 9118 Dee Why
or
- Customer Service Centre
Warringah Council
Civic Centre
725 Pittwater Road,
Dee Why NSW 2099

If you need help lodging your application:

- Phone our Customer Service Centre on (02) 9942 2111
or
- come in and talk to us

Office Use Only

(Keep this box blank)

July 09 M&C

Warringah Council is responsible for ensuring that plant is positioned and managed safely for cars and pedestrians. A permit is required to stand plant on a footpath or road.

This form includes five parts:

- Applicant's Details
- Locality Sketch
- Insurance Details
- Indemnity
- Permit Conditions

To apply for a permit, please complete all relevant sections and return it with payment to the Customer Service Centre.

Permits are issued subject to the conditions attached here. Please make sure you read the conditions before applying for a permit.

Fees

1. Fees	Standard Permit	\$245.00
Rate is per vehicle, per day	Out-of-hours (plant permit):	\$328.00
	Urgency fee (48 hours):	\$135.00 (additional)

Please note: fees are reviewed annually

PART 1 Applicant's Details

1. Applicant Details	I (name)	<input type="text"/>
	wish to apply for a permit to stand plant on a Council footpath or road.	
	Applicant's name	<input type="text"/>
	Phone number	<input type="text"/> (during b/hours)
	Business name	<input type="text"/>
	Fax number	<input type="text"/>
	Business address	<input type="text"/>
	Mobile number	<input type="text"/>
	Address of Property where permit will apply	<input type="text"/>
	Postcode	<input type="text"/>
	nearest cross road/street	<input type="text"/>
	Stand on (street name)	<input type="text"/>

PART 1 Applicant's Details (continued)

2. Duration of the permit

Date required

Hours required to

Please note: permit is issued for one day only

3. Details of permit request

Reason permit is required

Vehicle Registration

Plant type

Construction Certificate number

Approval date

Will pedestrians be affected

yes no

Will additional parking spaces be affected

yes no

If yes, how many parking spaces

Will road need to be closed?

yes no

If yes, prior written approval must be provided.

Occupying length (in metres)

Occupying width (in metres)

Number of lanes affected

Weight of plant (in tonnes)

4. Please sign

I have received approval from the Traffic Sergeant of the Traffic Section of Dee Why Police.

I undertake to comply with the conditions and requirements of Work Cover Authority NSW and Council's requirements that apply under this application.

I agree to make safe the footpath and roadway during and restore damage after completion of the work.

I agree to abide by the conditions of the permit and understand that the permit can be cancelled if I fail to do so.

I declare that my public liability insurance indemnifying Council in the event of any claim arising from my use of the site is current and effective.

Signature

Date

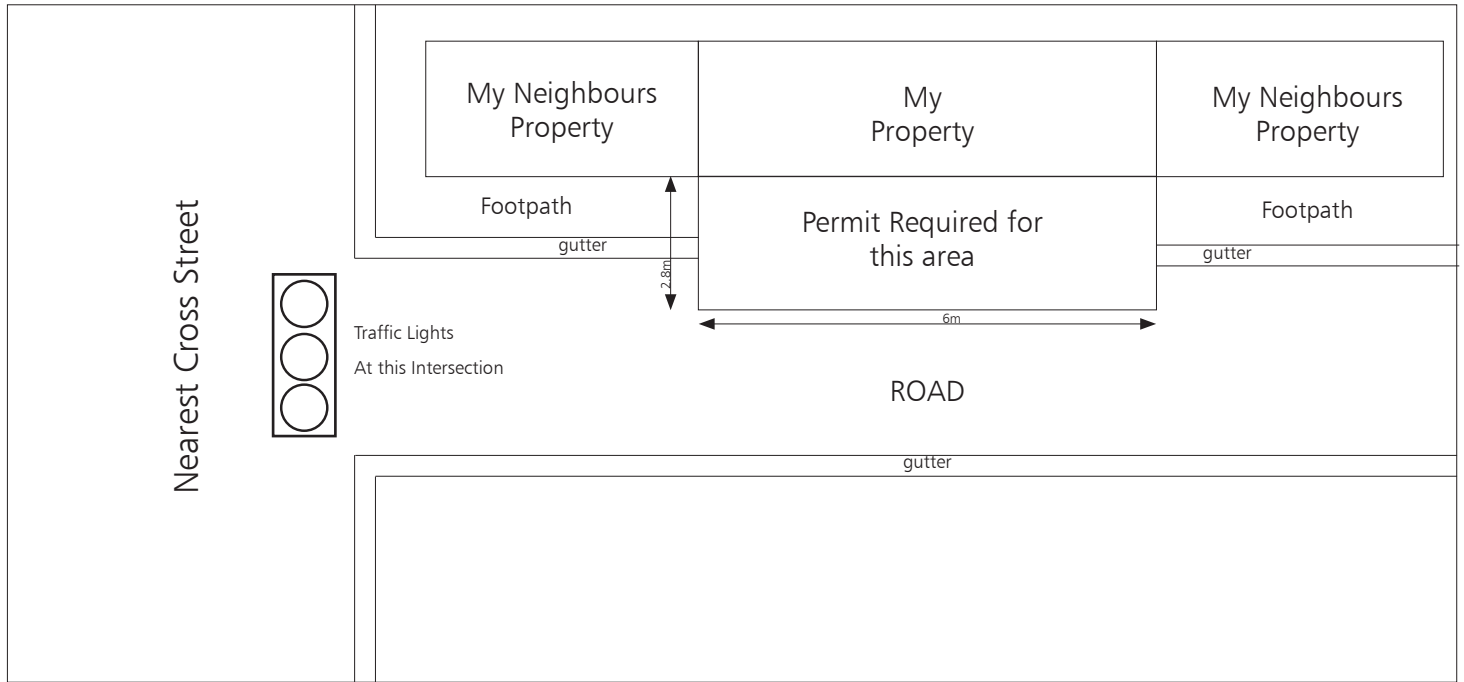
PART 2 Locality Sketch

1. Locality Sketch

(including Traffic Management and Control Plan to Australian Standards, if applicable).

Example:

Please draw a sketch indicating the street, nearest cross street/s, the property where the plant is to stand and be operated, and the footpath/roadway to be affected.



PART 3 Indemnity

1. Please sign

This indemnity form must be completed and signed before a permit can be issued

Applicant's name

(referred to hereafter as the Permit Holder) holds Warringah Council (referred to hereafter as the Council) harmless, and releases and indemnifies and keeps released and indemnified, from and against all actions, suits, claims, demands, costs, charges and expenses for which Council, its servants, agents or employees may be held liable in respect of any loss, damage, accident or injury of whatsoever nature or kind and however sustained or occasioned and whether to property or persons in connection with the use of this public area and any work connected therewith pursuant to this permit but excluding such liability arising from any negligent act, default or omission, on the part of Council, its servants, agents or employees either solely or in contribution thereto.

Signature

Date

PART 4 Insurance

1. Insurance Information

Permits will not be issued unless you have public liability insurance for the area you want to use. Please complete this form giving details of your public liability insurance.

A Certificate of Currency must be provided to Council by the insurance company before a permit is issued.

I hereby declare that I
(name of applicant)

as permit holder and Warringah Council are insured for legal liability to the public in respect of personal injury and property damage for a limit of indemnity of not less than \$10 million.

Company Insured

Public Liability Policy No.

Period of Insurance from:

to:

Limit of Indemnity

I understand that this insurance shall not be cancelled or lapse without the agreement of Warringah Council and the policy document shall be endorsed to this effect. This insurance includes the cross liability clause.

Signed

Dated

(on behalf of)

PART 5 Permit Conditions

1. Permit Conditions 1-3

1. TERM

This permit gives the applicant permission to stand and operate the nominated item of plant (such as a crane, concrete pump or other equipment) for one day only at the area(s) nominated on the application form. Applicants must also notify Dee Why Police, phone 9971 3399 of intended activities and must obtain separate police approval for use of all roads and road/related areas.

2. ERECTION OF WARNING SIGNS AND BARRICADES

The applicant must erect suitable warning signs and barricades in the area where the unit is being operated. The roadway must be properly marked with an adequate number of traffic lane markers to control the flow of traffic.

3. TRAFFIC REGULATIONS

Permit holders should note that normal traffic regulations apply to all permits issued. This includes enforcement of clearways during signposted times.

Where lifting takes place over an area not protected by a barricade, an RTA accredited traffic controller must be available to control pedestrian and motor vehicle traffic, in accordance with Australian Standard AS 1742.3 for traffic control.

PART 5 Permit Conditions (continued)

2. Permit Conditions 4-7

4. ROAD OCCUPANCY PERMIT

A Road Occupancy Permit must be obtained from the Roads and Traffic Authority for any work on State or Secondary roads, and any work on local roads within 100m of traffic lights. A permit to exceed dimensions approval must be obtained from the Roads and Traffic Authority.

5. INDEMNITY AND PUBLIC LIABILITY INSURANCE

A copy of the applicant's current public liability insurance must be supplied to Council before the permit will be issued (see part 3 and 4 of this form).

6. FULL ROAD CLOSURE APPROVAL

If a 'full road closure' is required, then approval from the Warringah Traffic Committee (WTC) is necessary before a plant permit can be issued. The applicant should ask customer service staff what date the application can be assessed by the WTC. Please note the WTC meet every four weeks and comprises of representatives from the Police, RTA, Warringah Council and the Local State Member of Parliament.

7. PUBLIC AND SITE SAFETY/ACCESS

All work undertaken and the management of pedestrians and vehicles shall comply with the Occupational Health and Safety Act.

Materials and rubbish must not be left on the footpath, roadway or in any way that inconveniences public use of the area.

All pumping lines crossing over Council footpaths must be ramped to allow safe pedestrian and wheelchair thoroughfare at all times.

All traffic control shall be in accordance with either the current version of AS 1742.3 and it's associated handbooks or the RTA document. Traffic Control at Worksites. Plans modified from those that appear in the above mentioned documents shall contain a reference to the standard plan on which they are based. Traffic Control Plans are to be prepared by an RTA accredited Traffic Controller.

Where the works to be undertaken are likely to affect vehicular traffic, the Police Local Area Traffic Branch are to be contacted for their approval.

Where the works to be undertaken are likely to affect vehicular traffic within 100m of any set of traffic lights, or on the following roads, a Road Occupancy Permit will be required from the RTA:

- Warringah Road
- Pittwater Road
- Condamine Street
- Forest Way
- Mona Vale Road

Pedestrian and vehicle access to private properties shall be maintained wherever possible. Where property access is affected, a minimum of 48 hours written notice must be given to residents.

Responsibility for pedestrian and other road users' safety rests with the applicant from the commencement of work until permanent restoration of the roadway or footpath by Council.

All traffic control plans shall be available on-site at all times.

PART 5 Permit Conditions (continued)

3. Permit Conditions 8 - 13

8. PERMIT TRANSFER

This permit can only be transferred to another day in the event of extreme wet weather. If the permit is to be transferred, the applicant should contact Council's Customer Services Administration by 9am on the day of the approved permit, phone 9942 2800.

9 PERMIT PRODUCED ON DEMAND

This permit must be carried by the operator of the plant and be produced if required by an authorised Council officer.

10. CONSTRUCTION CERTIFICATE

An approved Construction Certificate number is required (with a few exceptions) to ensure that no illegal building works are carried out on the premises.

11. OUT-OF-HOURS PERMIT

The permit hours are 7am to 5pm, Monday to Friday and 8am to 1pm on Saturday. To operate outside of these hours, you will need to apply for an additional permit (out-of-hours Permit). This permit requires approval from Planning and Environmental Services and the Traffic Department before a plant permit can be issued. Council requires a minimum of 2 working days notice for an out-of-hours permit; if the permit is required in less than 2 working days an urgency fee will apply. For more information please see the 'out-of-hours application form and conditions'

12. PLANT OPERATION

Any plant dropping oils, hydraulic fluids, concrete slurry or pollutants will be immediately closed down.

Any plant operator found allowing oils, hydraulic fluids, concrete or concrete slurry or pollutants to flow into Council's gutters or stormwater drainage lines will be fined not less than \$750 per individual or \$1500 per corporation – as per the Protection of Environmental Operations Act 1999.

Where any part of a crane intrudes into the traffic lanes of the roadway (i.e. Further than 2.5m from the kerb), traffic control measures shall be implemented in accordance with the requirements of Australian Standard 1742 Part 3 – Traffic Control Devices for Works on Roads and associated handbooks or RTA Traffic Control at Worksites Manual. Failure to comply with the requirements will result in the immediate closure of the works in progress.

Plastic dams or equivalent must be placed under all operating concrete pump vehicles for the full length of the pump – e.g. 'fordecon plastic attached to 6 x 4 timber frame'.

13. CANCELLATION

This permit is subject to cancellation at any time if any of the above conditions are not complied with.

PART 5 Permit Conditions (continued)

4. Permit Conditions 14-15

14. ROAD OCCUPANCY PERMIT

A separate 'RTA – Road Occupancy Permit' approval will be required when a mobile crane/concrete pump/cherry picker/other a) stands within 100m of traffic lights and/or; b) stands on any of the roads listed below:

Regional Roads

Street	From	To
Bridge Road	Manly Lagoon	Greycliffe Street
Greycliffe Street	Bridge Road	Queenscliff Road
Queenscliff Road	Greycliffe Road	Dalley Street
Dalley Street	Queenscliff Road	Cavill Street
Cavill Street	Dalley Street	Oliver Street
Cavill Street	Oliver Street	Lawrence Street
Lawrence Street	Cavill Street	Harbord Road
Harbord Road	Lawrence Street	Pittwater Road
Oliver Street	Pittwater Road	Bennett Street
Bennett Street	Oliver Street	Adams Street
Adams Street	Bennett Street	Griffin Road
Griffin Road	Adams Street	The Strand
The Strand	Griffin Road	Dee Why Parade
Dee Why Parade	The Strand	Pittwater Road
Pitt Road	Griffin Road	Abbott Road
Abbott Road	Pitt Road	Harbord Road
Winbourne Road	Harbord Road	Pittwater Road
Old Pittwater Road	Pittwater Road	Beacon Hill Road
Beacon Hill Road	Old Pittwater Road	Warringah Road
Kentwell Road	Pittwater Road	Condamine Street
Kentwell Road	Condamine Street	Allambie Road
Allambie Road	Kentwell Road	Warringah Road

This separate approval can be obtained at the RTA, they require approx. 10 working days notice. Once this approval has been granted, a copy of this approval is to be submitted before Council's 'Permit to Stand Plant' can be issued.

You must contact the RTA to apply for Road Occupancy Permit:

Transport Management Centre,
25 Garden Street, Eveleigh, NSW, 1430; or
PO Box 1625, Strawberry Hills, NSW, 2012.

Phone 8396 1584, 8396 1512 or 8396 1513 Fax 8396 1530

15. COUNCIL MAY ASK FOR ADDITIONAL INFORMATION

It is not uncommon for Council to ask for the following:

Notification letter – courtesy letter advising nearby residents of the proposed work and how they may be affected etc. A sample of this letter must be forwarded to Council before the permit may be issued.

- Subject to location, a letter of approval may be required from Sydney Buses, Forest Coachlines and/or local services eg. fire brigade, ambulance etc.

State Transit – Sydney Buses (Brookvale) Phone 9941 5816

Forest Coachlines Phone 9941 5816

PART 6 Office Use Only

1. Amount Payable/ conditions

Please note: permit is issued for
one day only

Permit No

Date/Time
fees apply at daily rate

Conditions/Comments

2. For Council Use

Please note: permit is issued for
one day only

Commercial Fee (0PermitStandPLant)

Out-of-hours Fee (0PermitStandPLant)

Authorised by (name)

Urgency Fee (0PermitStandPlantUrg)

Receipt No.

Total Paid \$

Date

Credit Card Details - Council Payment Fax: 9942 2606

Please charge my:

Bankcard Master Card Visa

Please note that all Credit Card payments are subject to a 1% service fee.

Card Number:

Expiry Date

Card Holders Name

Amount

Signature

Phone